**Consortium of Organizations Working for Child Participation**

**Call for Expression of Interest (EoI) for Vendor Enlistment in Roster**

Consortium of Organizations Working for Child Participation (CONSORTIUM-Nepal) is a civil society network working in the area of Child Participation since 1999. It has been adopting different strategies to meet its ultimate goal in promoting child participation from family to state level in Nepal. At present, CONSORTIUM-Nepal has 95 member organizations in all seven provinces.

Consortium Nepal hereby invites qualified firms/suppliers/companies to submit their Expression of Interest (EOI) for enlisting in the vendor list of this year in the below-mentioned categories:

* Travel Services for air flight tickets to both domestic and international
* Travel Service for vehicles for Kathmandu Valley, as well as to the different districts
* Hotel services (meeting/workshop/seminar hall including food and accommodation) for Kathmandu valley and different districts.
* Office Stationery & supplies
* Printing, publication, and visibility (visiting card, pen, notebook, flyer, brochure, manuals, annual report, t-shirts, bags, etc.)
* IT supply (computers, Laptops, Printers, Scanners, Mobiles/Tablets, Photocopy Machine, Cartridge, and IT accessories)
* IT Services (IT related services such as email internet server, networking and technical support on Computer, laptop, printer, and others)
* Personal Protective Equipment (PPE), Mask, and Sanitizer.
* Maintenance (furniture, office plumbing, and electricity maintenance)
* Advertisement agencies (online and print media)
* Trainer/ Resource Person for facilitating on child participation and child rights agenda.
* Developing and broadcasting animated videos and online television talk shows, Photography and Videography service for different events.
* Designing flyers, pamphlets, and boosting in social media like Facebook, Twitter, Instagram, etc.
* Producing and managing television talk show/event

Interested firms/suppliers/companies/person with at least 1 years of experience working with I/NGOs in providing services as listed above are requested to submit their EOI via email marked as (EXPRESSION OF INTEREST) with the following supporting documents no later than **10th March 2025.**

* Application letter
* Company registration
* VAT/PAN registration
* Latest Tax clearance certificate

**Consortium of Organizations Working for Child Participation**

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***Note: A response to this EOI does not automatically ensure that you will be selected for quotation/bid. Shortlisted firms/suppliers/companies/person will be contacted for the further procurement process. For a person, it is requested to submit an Application letter along with the CV.***