﻿﻿﻿﻿﻿**﻿USAID Karnali Water Activity**

**Request for Proposal**

DAI for USAID Karnali Water Activity request to solicit proposals from qualified vendors; registered under VAT to provide services as mentioned below:

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| **RFP No.** | RFP-KTM-24-0199 |
| **Issue Date** | September 17, 2024, |
| **Title** | Design, Develop and Publication of a Pictorial Manual for the Village Maintenance Workers |
| **Issuing Office & Email/Physical Address for Submission of Proposals** | Issuing Office: USAID Karnali Water Activity, House No. 78  Naya Basti Marg, Baluwatar-4, Kathmandu, Nepal  Submission email: [**KarnaliWater\_Submissions@dai.com**](http://dai.com/)  All submissions must be in PDF form, including Annexes and Supporting documentation. The Cost Proposal must be submitted in both PDF and Excel forms and the PDF version must flow down all columns on one page and include all excel tabs. |
| **Deadline for Receipt of Questions** | Questions should be emailed no later than **Wednesday, September 25, 2024, 5:00 pm** local Kathmandu time to [**KarnaliWater\_Procurement@dai.com**](http://dai.com/) with**email subject: Questions for RFP-KTM-24-0199**  **Attention:**Procurement Manager, USAID Karnali Water Activity |
| **Deadline for Receipt of Proposals** | Proposals should be emailed by**Monday, September 30, 2024, 11:59 pm** local Kathmandu time to [**KarnaliWater\_Submissions@dai.com**](http://dai.com/)  Please use email subject: Proposals for RFP-KTM-24-0199  **Attention:** Procurement Manager, Karnali Water Activity |
| **Point of Contact** | [**KarnaliWater\_Procurement@dai.com**](http://dai.com/); Procurement Manager, USAID Karnali Water Activity |
| **Anticipated Award Type** | The anticipated award type would be a Firm Fixed Price Purchase Order for an estimated period of performance from November 2024 – End of January 2025.  Issuance of this RFP in no way obligates DAI to award a subcontract or purchase order and offerors will not be reimbursed for any costs associated with the preparation of their bid. |
| **Basis for Award** | An award will be made based on the **Trade Off Method.**The award will be issued to the responsible and reasonable offeror who provides the best value to DAI and its client using a combination of technical and cost/price factors. |

***Interested Offerors may obtain a full copy of the RFP by sending an email to***[***KarnaliWater\_Procurement@dai.com***](http://dai.com/)***and including the RFP Reference No RFP-KTM-24-0199 in the subject line on or before September 25, 2024, before 5:00 PM, Nepal time.***